

Vacancy RIS MANAGER



ABOUT EIT CULTURE & CREATIVITY

EIT Innovation Communities are designed as pan-European partnerships that bring together business, research centers and universities with the aim to tackle global challenges Europe faces, e.g. in Climate, Raw Materials, Urban Mobility or Manufacturing. For more please visit www.eit.europa.eu. The European Institute of Innovation and Technology (EIT) launched 2023 the building of the Innovation Community for the Cultural and Creative Sectors and Industries (CCSI), called EIT Culture & Creativity (EIT CC).

EIT Culture & Creativity's mission is to support growth, jobs and competitiveness in CCSI to compete on global markets through provide interventions to CCSI and sector-specific challenges in education, innovation and business creation and foster interdisciplinary and cross-sector collaboration. In this way, EIT Culture and Creativity unlocks the innovative potential of its fragmented ecosystem, contributing to Europe's triple transition and building a new understanding of a competitive entrepreneurship. We will focus on the following priority areas, each having its unique challenges and a need for intervention while representing a significant share of the EU CCSI workforce and revenue: Architecture, Audiovisual, Cultural Heritage, Gaming and Fashion.

To represent the diversity of the CCSI stakeholders, from profit to non-for-profit organizations, EIT Culture & Creativity set up a two-strand governance under German law: A nonprofit association (EIT CCSI e.V.) and a Limited Company (EIT Culture & Creativity GmbH), both legally registered in Cologne.

EIT Culture and Creativity GmbH (EIT CC) is funded in the first years by grants of the EIT, while the EIT CCSI e.V. receives membership fees from its partners to provide, under German law tax exempt, services for the CCSI ecosystem. EIT Culture & Creativity aims to become financially sustainable and independent from public grants or membership fees over the course of 15 years. Starting from 2025, EIT CC will execute an investment portfolio approach holding equity in the start-ups and scale-ups that join its various Business Creation and Innovation programmes. In the long-term, EIT Culture and Creativity aims to be financially sustainable by the returns from these investments and equity, effectively acting as an impact investor.

For more please visit www.eit-culture-creativity.eu.

EIT Culture & Creativity now invites applications for the position of:

RIS MANAGER

1 FULL-TIME POSITION AT EIT CULTURE & CREATIVITY Co-Location Centre East

ABOUT THE POSITION

The EIT Culture and Creativity Co-Location Centre East (EIT CC CLC-East) is looking for a **RIS Manager** who, in the Slovak context, will be a key player responsible for managing EIT Culture & Creativity activities and dynamically engaging with teams leading co-funded projects. The selected candidate will play a crucial role in developing and coordinating activities related to the **Regional Innovation Scheme (RIS)** of the EIT, including:

- Driving innovation and systemic transformation, raising awareness, and supporting coordination with local and regional administrations and policymakers to boost innovation and integrate the Knowledge Triangle in RIS-eligible regions
- Maintaining the highest quality and adherence to EIT standards while contributing to the evolution of EIT Culture & Creativity as a learning organization

Responsibilities are:

Leading Role

- **Central Contact Point:** Serve as the centralized contact gateway for local stakeholders to the EIT Community, directing them to the relevant EIT KIC contacts
- **Joint Initiatives:** Suggest and support the implementation of joint activities among EIT KICs aligned with the relevant RIS3 priorities
- **Project Opportunities:** Scout and recommend opportunities to implement joint projects financed through EU, national, or regional funds
- **Partner Outreach:** Actively identify potential new partners and startups that can join the EIT KIC programs, especially in regions where EIT KIC is not yet present
- **Strategic Updates:** Support the updating of local country-specific road maps and assist with their implementation
- **Fundraising:** Actively explore opportunities to fundraise for ECO activities and operations

Events and Communication

- **Event Organization:** Lead the organization of joint EIT Community awareness-raising events and keep track of dissemination and scouting events organized by EIT Community members
- **Information Sharing:** Design appropriate methods and tools for information sharing and coordination; actively collect and disseminate information on funding opportunities, events, and initiatives promoted by EIT KIC
- **Support Participation:** Encourage the participation of EIT Community representatives at relevant national events and coordinate the gathering and distribution of information about key events and funding opportunities, in collaboration with local colleagues

Supporting Role

- **Innovation Landscape Navigation:** Provide additional support to EIT and EIT KIC in mapping the local innovation landscape and securing co-funding opportunities
- **National Coordination:** Support a coordinated approach among RIS Hubs of EIT KIC toward national authorities
- **Relationship Management:** Develop a thorough understanding of the EIT model, maintain strong relationships with EIT Community members and other relevant offices, and manage KPIs, deliverables, milestones, and reporting

THE REQUIREMENTS

To be successful in your role, you must have

Education and Experience

- Master's degree in a disciplinary field related to CCSI with over 5 years of experience (or a PhD in a relevant field)
- Applied research experience in systemic transformation within CCSI is valued, as is expertise in fostering policy innovation through creative practices

Specific Skills

- Proven experience in assisting and facilitating multi-stakeholder collaborative processes based on state-of-the-art design and/or artistic methodologies

- Deep reflective and sense-making abilities combined with exceptional communication skills capable of producing various communication forms (e.g., popular science articles, scientific publications, videos, presentations, reports, podcasts, social media posts) to inform strategic decision-making
- Proficiency in English and Slovak are mandatory; knowledge of additional European languages is highly valued

Technical Skills

- Advanced skills in using online collaboration platforms (e.g., Miro, Mural)
- Proficient in using presentation tools (e.g., PowerPoint, Keynote, Canva)

Interpersonal and Organizational Skills:

- Strong ability to build relationships with internal teams and external stakeholders
- Adaptability, openness to innovation, and the ability to implement new processes while actively contributing to a learning organization
- Ability to manage multiple projects and tasks, ensuring timely and successful delivery

WE OFFER

- A competitive payment package with bonus and appraisal system
- An opportunity to participate in building a company with the ambition to shape the future of Europe
- Fast and flat processes, direct internal communication, low hierarchies, and freedom to operate
- A transparent organization within a dynamic and friendly team working from modern, well-located office facilities

LOCATION

The position is based in one of the Slovak locations where EIT Culture & Creativity operates—preferably in Košice. Remote working conditions are negotiable according to EIT Culture & Creativity’s home office standards (at least 3 days per week in the office during the first year, 4 days per week thereafter). Business travel within Europe is to be expected.

By the closing date of this call candidates must have a working permit valid to work in the country of employment.

REPORTING

The RIS Manager will report directly to the Director of EIT CC CLC-East/RIS Director.

DIVERSITY & INCLUSION

EIT Culture & Creativity aspires to be an equitable and inclusive community. We nurture an open culture, where everyone is supported to fulfil their potential. We see the inclusivity of talent as the basis of our success, and the diversity of perspectives and people as a highly valued outcome. EIT Culture & Creativity provides equal opportunities to all employees and applicants regardless of gender identity or expression, sexual orientation, religion, ethnicity, age, neurodiversity, functional impairment, citizenship, or any other aspect which makes them unique. We look forward to welcoming you to our community.

SELECTION PROCESS

A Selection Committee of experts will be appointed to evaluate all applications. Please note that the Committee’s

internal proceedings are strictly confidential to avoid conflicts of interest. Shortlisted candidates will be invited to virtual interviews in the first round, followed by a personal interview at EIT Culture & Creativity CLC-East in Slovakia with the Selection Committee. Candidates may be required to provide proof of qualifications, background, skills, and experience through relevant documents. They might also be considered for other current, former, or future vacancies within EIT Culture & Creativity.

PRIVACY NOTE

Data protection is secured according to the European General Data Protection Regulation GDPR (Directive 95/46/EC). The applications will be stored by EIT Culture & Creativity in charge of this hiring service and will only be shared with individuals involved in the selection process.

APPLICATION PROCESS AND ADDITIONAL INFORMATION

A complete application should consist of:

- I. Europass Curriculum Vitae, Europass CV <https://europass.europa.eu/en/create-europass-cv>.
- II. A motivation letter describing briefly how you meet the criteria outlined and your vision for the role (no longer than 2 DIN-A4 pages).

Please apply here:

[RIS Manager](#)

Important: The application should be written in English. Only complete applications will be evaluated (full curriculum vitae and motivation letter, in two separate files).

The job vacancy will be open until 30 April 2025 at 16:00pm (CEST). For questions regarding the application process, please contact [hiring@eit-culture-creativity.eu](mailto: hiring@eit-culture-creativity.eu).

Take the lead in this exciting journey. Send us your application now!

DISCLAIMER

The document, dated 31 March 2025, might be subject to change; all changes will be made visible in future versions.